

VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
January 9, 2020

A meeting of the Board of Trustees of the Vineland Public Library was held on Thursday, January 9, 2020, in the Community Event Room of the Library, 1058 E. Landis Avenue, Vineland, NJ.

Board of Trustee Vice President Melanie Lovisone called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, *The Daily Journal*, *The Press*, Local Vineland Channels and was posted in the library in accordance with The Sunshine Law. The Administrative Clerk called roll: Trustees present were Macleod Carre, Sally Goode, Karen Kreck, Devon Land, Melanie Lovisone, Gina Randazzo-Dawkins and Sheena Santiago. Also present were Administrative Clerk Mary Ann Rada, Assistant Supervisor of Accounts Melissa Vanes, Library Counsel Jeffrey Medio, Head of Reference Christine Koehler.

EXECUTIVE SESSION

There was no need to go into executive session.

APPROVAL OF MINUTES

Regular session of the November 21 meeting

On a motion made by Mrs. Goode, seconded by Miss Kreck, Trustees moved to approve the minutes of the regular session of the November 21, 2019 meeting. The Administrative Clerk called the roll: YEAS: Mrs. Goode, Miss Kreck, Mr. Land, and Ms. Lovisone; ABSTAIN: Mr. Carre and Ms. Santiago

At this point, Gina Randazzo-Dawkins joined the meeting.

REPORTS OF ACCOUNTS AND PAYMENTS

Presentment of Treasurer's Report and Schedule of Accounts

On a motion made by Mrs. Goode, seconded by Mr. Land, Trustees approved invoices to be paid in November, Schedule of Accounts, donated monies, and the request for purchases. The Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Lovisone, Ms. Randazzo-Dawkins and Ms. Santiago

Approval of salaries and benefits for the month of December, 2019

On a motion made by Ms. Lovisone, seconded by Mr. Land, Trustees approved the City of Vineland to make payment of salaries and benefits to the employees of the Vineland Public Library for the month of January, 2020 with funds retained for this purpose.

The Administrative Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Randazzo-Dawkins, Ms. Santiago and Ms. Lovisone

Approval of air condition replacement

On motion made by Mr. Carre and seconded by Mrs. Goode, Trustees approved the installation of the new HVAC system using Sierra Mechanical. The Administrative Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Randazzo-Dawkins, Ms. Santiago and Ms. Lovisone

EMPLOYEE UPDATES FOR TRUSTEES

Trustees received a Children's Department Report by Helen Cowan Margiotti; a Reference Department Report by Christine Koehler; and a community relations report prepared by Caroline Fricke.

Staff request to leave the building during work time

On a motion made by Mrs. Goode, seconded by Miss Kreck, Trustees approved requests from the Children's and Reference departments to leave the library and to apply for a Cumberland County Complete Census re-grant. The Administrative Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Randazzo-Dawkins, Ms. Santiago and Ms. Lovisone

COMMITTEE REPORTS

Operations Committee Report

The committee is proposing that two part-time employees be hired to replace staff the library has lost. The budget allows for the two positions.

Mr. Medio recommended, at the next meeting, that the Board President appoint a personnel committee to make recommendation on hiring and firing, which Trustees will vote on those recommendations.

There was discussion on the window project. Architect John Pedersen will be invited to attend the next meeting and explain the different options for the project.

Budget Committee Report

The budget committee met with Melissa Vanes and Sue Baldosaro, the City's CFO. They were able to complete a balanced budget for CY20 that will be presented at the next meeting for approval.

NEW BUSINESS

Committees Review: Forming a Facilities Committee

Mrs. Vanes explained that she would like to have someone she can report building problems to. Mr. Carre agreed to act as the liaison and help her with building issues.

Settlement agreement for the unfair labor practice charges (Resolution #2019-27)

On a motion made by Miss Kreck, seconded by Ms. Santiago, Trustees adopted Resolution #2019-27, a resolution approving the final settlement agreement between the Vineland Public Library Board of Trustees, certain former employees and IBEW Local 210 and authorizing the execution of a final settlement agreement regarding a contested matter. The Administrative Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Randazzo-Dawkins, Ms. Santiago and Ms. Lovisone

Final collective bargaining agreement (Resolution #2019-28)

On a motion made by Miss Kreck, seconded by Ms. Santiago, Trustees adopted resolution #2019-28, a resolution approving a final agreement between the Vineland Public Library Board of Trustees and IBEW Local 210 and authorizing the execution of a final collective negotiations agreement for the period October 17, 2019 through December 31, 2021. The Administrative Clerk called the roll: YEAS: Mr. Carre, Mrs. Goode, Miss Kreck, Mr. Land, Ms. Randazzo-Dawkins, Ms. Santiago and Ms. Lovisone

PUBLIC COMMENT

There were no members of the public present.

ADJOURN

On a motion made by Miss Kreck, seconded by Mrs. Goode, Trustees adjourned the meeting.

Respectfully submitted,

Mary Ann Rada, Administrative Clerk