

VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
August 22, 2022

Board of Trustees President Sheena Santiago called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with The Sunshine Law.

The Administrative Clerk called roll:

Present: Devon Land, Anthony Lombardo, Michael Mainiero, Jose Muniz, Gina Randazzo-Dawkins, and Sheena Santiago. Also present were Business Manager Dr. Luis Amberths F., Jr., Administrative Clerk Mary Ann Rada, and a member of the public

MINUTES

July 28, 2022 – Regular session

On a motion made by Mr. Lombardo, seconded by Mr. Mainiero, Trustees moved to approve the minutes of the July 28, 2022 Board meeting.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion made by Mr. Lombardo, seconded by Mr. Mainiero, Trustees moved to approve the Financial Reports for August 2022, including the Treasurer’s Report, invoices to be paid in August, Schedule of Accounts, approval of purchases, and the presentation of donated monies.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

Resolution #2022-018 – Approval of payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for September 2022

On a motion made by Mr. Land, seconded by Mr. Muniz, Trustees approved Resolution #2022-018, approving payment of salaries and benefits to Vineland Public Library Employees by the City of Vineland for September 2022.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

Resolution #2022-01- – Approving payment of expenses to vendors by the City of Vineland for July 2022

On a motion made by Mr. Mainiero, seconded by Mr. Lombardo, Trustees moved to approve Resolution #2022-019, approving payment of expenses to vendors by the City of Vineland for July 2022.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER

Personnel Committee

Ms. Randazzo reported that the committee met to discuss the librarian vacancy and to change the position from full-time to two part-time positions.

Operations/Building and Maintenance Committee

The Committee had nothing new to report.

Budget Committee

There was nothing new to report.

Solicitor's Report

There was no Solicitor's report.

Business Manager's Report

Trustees received a report prepared by Dr. Amberths.

There was discussion about the Foundation using the Library address for mail. Trustees agreed to have the Library Solicitor send a letter to the Foundation informing them that the Board had voted in the past not to allow the Library's address be used for th.

OLD BUSINESS

Approve hiring of recommended Custodian Worker

On a motion made by Mr. Mainiero, seconded by Ms. Randazzo-Dawkins, Trustees approved hiring the Custodian Worker under the recommendation by Dr. Ambeths.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

Discussion on Trustees roles and responsibilities

Mr. Mainiero reminded Trustees that they should not interfere with the daily operation of the library, and should not give instructions to a staff member without going through the Business Manager first.

NEW BUSINESS

Approve posting two part-time Library Associates

On a motion made by Mr. Muniz, seconded by Mr. Mainiero, Trustees approved the posting of two Library Associate position for 25 hours per week, at \$20 per hour.

The Administrative Clerk called roll: YEAS: Mr. Land, Mr. Lombardo, Mr. Mainiero, Mr. Muniz, Ms. Randazzo-Dawkins, and Ms. Santiago

Discussion of Renovation Plan

There was discussion on renovation plans drafted in 2020 for the NJ Construction Bond Grant. Trustees discussed what needs to be done to move forward with these plans since they were not awarded the grant.

PUBLIC COMMENT

On a motion made by Mr. Mainiero, seconded by Mr. Muniz, Trustees opened the meeting to public comment. The motion passed by unanimous consent.

Eric Rodriguez, former Library Security Guard, and Vineland resident said he is happy that the Board is morning forward and addressing staffing issues.

On a motion made by Mr. Lombardo seconded by Mr. Mainiero, Trustees closed public comment. The motion passed by unanimous consent. The motion passed by unanimous consent.

ADJOURNMENT

On a motion made by Mr. Muniz, seconded by Mr. Mainiero, Trustees moved to adjourn the meeting at 6:24 p.m. The motion passed by unanimous consent.

Respectfully submitted,
Mary Ann Rada, Administrative Clerk