

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
March 22, 2023**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with The Sunshine Law.

The Administrative Clerk called roll:

Present: Janice Brunet-Girone, Suzette DeMarchi, Christa Dickenson, Makema Edwards-Douglas, Devon Land, Anthony Lombardo, Jaclyn Mongelluzzo, and Michael Mainiero. Also present were Library Counsel Alan Giebner, Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, Administrative Clerk Mary Ann Rada, and two members of the public.

Absent: Gina Randazzo-Dawkins.

MINUTES

February 22, 2023 – regular session

On a motion by Mr. Lombardo, seconded by Ms. Mongelluzzo, the Trustees moved to approve the minutes of the February 22, 2023, meeting.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Lombardo, seconded by Ms. Dickenson, the Trustees moved to approve the Financial Reports, including the February 2023 Treasurer's Report, invoices to be paid in April, Schedule of Accounts, approval of purchases and donated monies.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

Resolution #2023-009 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for April 2023

On a motion by Mr. Lombardo, seconded by Ms. Mongelluzzo, Trustees approved resolution #2023-009, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for the month of March 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

Resolution #2023-010 – Approving payment of expenses to vendors by the City of Vineland for February 2023

On a motion by Mr. Land, seconded by Ms. DeMarchi, Trustees moved to approve Resolution #2023-010, approving payment of expenses to vendors by the City of Vineland for February 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

APPOINTMENT OF COMMITTEES

Mr. Mainiero appointed the trustees to the following committees.

- 1) **Budget Committee**
 - a) Anthony Lombardo
 - b) Christa Dickenson
 - c) Janice Brunet-Girone

- 2) **Operations/Building and Maintenance Committee**
 - a) Jaclyn Mongelluzzo
 - b) Makema Edwards-Douglas
 - c) Gina Randazzo-Dawkins

- 3) **Personnel Committee**
 - a) Suzette DeMarchi
 - b) Devon Land
 - c) Janice Brunet-Girone

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER

Personnel Committee

Ms. DeMarchi said that the Personnel Committee would be meeting soon.

Operations/Building and Maintenance Committee

Trustees received reports from the Circulation, Children's, and Reference Departments.

Budget Committee

There was nothing new to report. Mr. Lombardo would like the committee to meet once a week.

Solicitor's Report

There was no Solicitor's report.

Business Manager's Report

Trustees received a Business Managers Report. Dr. Amberths reported that circulation activity continues to grow and that statistics show that Vineland Library does 75% of the total circulation activity of all the libraries combined in Cumberland County.

OLD BUSINESS

Review of proposed amendments to Trustees' by-laws

Mr. Giebner is still working on amendments to the by-laws.

NEW BUSINESS

Approve the hiring of the recommended candidate for the part-time Library Associate position

On a motion by Ms. Edwards-Douglas, seconded by Ms. DeMarchi, Trustees approved the candidate for the part-time Library Associate recommended by Dr. Amberths.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

Approval to hold a Teen Lock-In program on Friday, May 19, after Library Hours

On a motion by Ms. Dickenson, seconded by Ms. Brunet-Girone, Trustees approved the Teen Lock-In program on Friday, May 19, from 6:00 – 10:00 p.m., after library hours.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

Approval to close the Library on Saturday, April 8

On a motion by Ms. DeMarchi, seconded by Ms. Brunet-Girone, Trustees approved closing the Library on Saturday, April 8, for Easter weekend.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

Approval to open the Library on Sunday, April 23, from 4:00 – 6:30 p.m.

On a motion by Ms. Edwards-Douglas, seconded by Ms. Dickenson, Trustees approved opening the Community Event Room for a book launch event on Sunday, April 23, 2023, from 4:00 – 6:30 p.m.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Mongelluzzo, and Mr. Mainiero

PUBLIC COMMENT

On a motion by Mr. Land, seconded by Ms. Mongelluzzo, the Trustees moved to open the meeting to public comment. The motion passed unanimously.

A former Library Security Guard and Vineland resident, Eric Rodriguez, said he was happy to see security concerns are being addressed and thanked Trustees for working on it.

On a motion by Mr. Lombardo, seconded by Ms. Dickenson, the Trustees moved to close the meeting to the public for comment. The motion passed unanimously.

ADJOURNMENT

On a motion by Mr. Lombardo, seconded by Ms. Mongelluzzo, the Trustees moved to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,
Mary Ann Rada, Administrative Clerk