

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
June 28, 2023**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

The Administrative Clerk called roll:

Present: Janice Brunet-Girone, Suzette DeMarchi, Christa Dickenson, Makema Edwards-Douglas, Devon Land, Anthony Lombardo, and Michael Mainiero. Also present were Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, Administrative Clerk Mary Ann Rada, and members of the public.

MINUTES

May 24, 2023 – regular session

On a motion by Mr. Land, seconded by Ms. Dickenson, the Trustees moved to approve May 24, 2023, meeting minutes.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, and Mr. Mainiero

May 24, 2023 – executive session

On a motion by Ms. Dickenson, seconded by Ms. DeMarchi, the Trustees moved to approve the executive session minutes of the May 24, 2023, meeting.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

Ms. Dickenson requested a price comparison be attached to purchase requests.

On a motion by Mr. Lombardo, seconded by Ms. Dickenson, the Trustees moved to approve the Financial Reports, including the May 2023 Treasurer's Report, invoices scheduled to be paid in July, Schedule of Accounts, approval of purchases and donated monies.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, and Mr. Mainiero

Resolution #2023-018 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for July 2023

On a motion by Ms. Dickenson, seconded by Mr. Lombardo, Trustees approved resolution #2023-018, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for July 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, and Mr. Mainiero

Resolution #2023-019 – Approving payment of expenses to vendors by the City of Vineland for May 2023

On a motion by Ms. Edwards-Douglas, seconded by Ms. DeMarchi, Trustees moved to approve Resolution #2023-019, approving payment of expenses to vendors by the City of Vineland for May 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, and Mr. Mainiero

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER Personnel Committee

The Board will go into executive session to discuss personnel matters.

At this point in the meeting, Ms. Randazzo-Dawkins arrived.

Operations/Building and Maintenance Committee

Trustees received reports and statistics from the Circulation, Children's, and Reference Departments.

Budget Committee

Mr. Lombardo said the committee met to review the budget. He said the budget was looking good.

Solicitor's Report

There was no Solicitor's report.

Business Manager's Report

Trustees received a Business Managers Report. Dr. Amberths elaborated on a grievance from the Union Shop Stewart.

OLD BUSINESS

Approval of quote from Dave Guidarini for renovations for Library restrooms and foyer

On a motion by Mr. Lombardo, seconded by Ms. Edwards-Douglas, Trustees approved the quote for \$29,422 from Dave Guidarini to renovate the Library's public restrooms and foyer.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Randazzo-Dawkins, and Mr. Mainiero

NEW BUSINESS

Approval of CY 2022 Audit

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees approved the CY2022 Audit.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Discussion about staff's involvement with the Friends of the Library and the Library Foundation

Mr. Mainiero said he would like to overturn Resolution 2019-0015, which withholds library employees from assisting the Friends of the Vineland Public Library with their fundraising efforts. All money made from fundraising comes back to the Library for programming, supplies, and gift books. Ms. Randazzo-Dawkins wants to ensure that the Library is not violating state laws.

PUBLIC COMMENT

On a motion by Mr. Mainiero, seconded by Mr. Land, the Trustees moved to open the meeting to public comment. The motion passed unanimously.

Eric Rodriguez, Vineland resident and former library security guard, said he was happy to see a new security guard at the Library.

On a motion by Mr. Land, seconded by Ms. DeMarchi, the Trustees moved to close the public comment session of the meeting. The motion passed unanimously.

EXECUTIVE SESSION

On a motion by Ms. Dickenson, seconded by Ms. DeMarchi, Trustees approved resolution 2023-020 authorizing the Board to go into executive session to discuss a personnel matter.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Dickenson, Ms. Edwards-Douglas, Mr. Land, Mr. Lombardo, Ms. Randazzo-Dawkins, and Mr. Mainiero

At 6:55 p.m., Trustees returned to the regular meeting.

Dr. Amberths introduced the new Security Guard, Tim McLaughlin.

ADJOURNMENT

On a motion by Ms. Edwards-Douglas, seconded by Ms. Dickenson, the Trustees moved to adjourn the meeting at 7:00 p.m. The motion passed unanimously.

*Respectfully submitted,
Mary Ann Rada, Administrative Clerk*