

VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
August 23, 2023

Board of Trustees Vice President Jaclyn Mongelluzzo called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

The Administrative Clerk called roll:

Present: Janice Brunet-Girone, Devon Land, Anthony Lombardo, Aaron Melnick, Jaclyn Mongelluzzo, and Gina Randazzo-Dawkins Also present were Business Manager Dr. Luis F. Amberths, Jr. and Administrative Clerk Mary Ann Rada

Absent: Suzette DeMarchi, Makema Edwards-Douglas, and Michael Mainiero

MINUTES

July 26, 2023 – Regular session

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees moved to approve the minutes from the July 26, 2023 board meeting.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, and Ms. Mongelluzzo; ABSTAIN: Ms. Randazzo-Dawkins

July 26, 2023 – Executive Session

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees moved to approve the Executive Session minutes of the July 26, 2023 board meeting.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, and Ms. Mongelluzzo; ABSTAIN: Ms. Randazzo-Dawkins

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees approved the Financial Reports, including the July 2023 Treasurer's Report, invoices scheduled to be paid in September, the Schedule of Accounts, and approval of purchases.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

Resolution #2023-025 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for July 2023

On a motion by Mr. Land, seconded by Mr. Lombardo, Trustees approved resolution #2023-025, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for September 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

Resolution #2023-026 – Approving payment of expenses to vendors by the City of Vineland for July 2023

On a motion by Mr. Land, seconded by Mr. Lombardo, Trustees moved to approve Resolution #2023-26, approving the payment of expenses to vendors by the City of Vineland for July 2023. The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER Personnel Committee

The Personnel Committee had nothing new to report.

Operations/Building and Maintenance Committee

The Committee met virtually with Dr. Amberths to discuss the progress of the bathroom project.

Dr. Amberths reported on emergency repairs. There was a drainage issue with a gutter pulling away from the building. The concrete sidewalk near the back door was separating, causing an issue with another gutter, resulting in draining problems. David Guidarini was called for the repairs.

Budget Committee

The budget committee had nothing new to report.

Business Manager's Report

Trustees received a Business Manager's report prepared by Dr. Amberths.

CORRESPONDENCE

The library received a letter from Emma Hullihen expressing her appreciation for the senior exercise class held on Tuesday mornings and thanking staff for all they do.

OLD BUSINESS

Resolution #2023-027 approving the use of the surplus fund balance for the purchase of new furniture

On a motion by Mr. Lombardo, seconded by Mr. Melnick, Trustees approved Resolution #2023-027, approving \$153,353.89 of the balance in the Vineland Public Library's surplus funds of December 31, 2021, to be used towards the purchase of new furniture from Bellia Interiors Group, during the calendar year 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

NEW BUSINESS

Approval to close the library to the public on Friday, September 29

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees moved close the library to the public on Friday, September 29, for staff to set up for the FanCon event.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

Approval to hold a Teen Lock-In after library hours

On a motion by Mr. Lombardo, seconded by Mr. Land, Trustees moved to allow the library to have a Teen Lock-In program after the library closes on Friday, October 27, from 6:00 – 10:00 p.m.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Mr. Land, Mr. Lombardo, Mr. Melnick, Ms. Randazzo-Dawkins, and Ms. Mongelluzzo

PUBLIC COMMENT

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, Trustees moved to open the meeting to public comment. The motion passed.

There were no members of the public present.

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, the Trustees moved to close the public comment session of the meeting. The motion passed.

ADJOURNMENT

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, the Trustees moved to adjourn the meeting at 5:53 p.m. The motion passed.

*Respectfully submitted,
Mary Ann Rada, Administrative Clerk*