

VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
September 27, 2023

Board of Trustees Vice President Jaclyn Mongelluzzo called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

The Administrative Clerk called roll:

Present: Janice Brunet-Girone, Suzette DeMarchi, Makema Edwards-Douglas, Jaclyn Mongelluzzo, Gina Randazzo-Dawkins and Michael Mainiero Also present were Business Manager Dr. Luis F. Amberths, Jr. and Administrative Clerk Mary Ann Rada
Absent: Devon Land, Anthony Lombardo, Aaron Melnick

MINUTES

August 23, 2023 – Regular session

On a motion by Ms. Mongelluzzo, seconded by Ms. Edwards-Douglas, Trustees moved to approve the minutes from the August 23, 2023 board meeting.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Edwards-Douglas, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Ms. Edwards-Douglas, seconded by Ms. Mongelluzzo, Trustees approved the Financial Reports, including the August 2023 Treasurer's Report, invoices scheduled to be paid in October, the Schedule of Accounts, and approval of purchases.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Edwards-Douglas, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2023-028 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for October 2023

On a motion by Mr. Land, seconded by Mr. Lombardo, Trustees approved resolution #2023-028, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for October 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Edwards-Douglas, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2023-029 – Approving payment of expenses to vendors by the City of Vineland for August 2023

On a motion by Mr. Land, seconded by Mr. Lombardo, Trustees moved to approve Resolution #2023-029, approving the payment of expenses to vendors by the City of Vineland for August 2023.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. DeMarchi, Ms. Edwards-Douglas, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER

Personnel Committee

Ms. DeMarchi thanked those on the Committee who respond so quickly to emails. She also thanked staff for attending the Back to School Nights at the schools and said seeing the library out among the schools was nice.

Operations/Building and Maintenance Committee

The Committee had nothing new to report.

Budget Committee

Dr. Amberths said they are working on the CY24 budget.

Business Manager's Report

Trustees received a Business Manager's report. Dr. Amberths told the Trustees he received a call from Anthony Quigley, Director of the City IS Department, about the gaming program. They received a quote for the eight gaming stations, desks, and chairs. They have ordered these items, and the estimated delivery is 8 – 12 weeks.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

On a motion by Ms. Mongelluzzo, seconded by Ms. DeMarchi, Trustees moved to open the meeting to public comment. The motion passed.

Eric Rodriguez, Vineland resident and former employer, told Trustees that he has been promoting the FanCon event. He encouraged the Trustees to attend.

On a motion by Ms. Mongelluzzo, seconded by Ms. DeMarchi, the Trustees moved to close the public comment session of the meeting. The motion passed.

ADJOURNMENT

Mr. Mainiero adjourned the meeting at 5:38 p.m.

*Respectfully submitted,
Mary Ann Rada, Administrative Clerk*