

Vineland Public Library Exhibitors and Display Policy

Vineland Public Library welcomes the use of its facilities for art exhibitions and displays. The Library is pleased to offer community members the opportunity to exhibit their artwork, craftwork, photography, nonprofit displays, and personal collections.

All exhibitors and the Library agree to the following conditions:

- Exhibits will generally be limited to one month, with definite display dates established in advance. The exhibitor is responsible for setting up and removing the exhibit following the established schedule.
- The exhibitor must complete and sign the Exhibit/Display Application before securing the exhibit space.
- Wall display space is available in the Doris Tripp Room, which has a Walker art hanging system. This system requires that artwork be framed and wired for hanging.
- No tape or other adhesives, such as sticky tack or poster putty, will be allowed to be affixed on the walls, moldings, furnishings, or display cases.
- The Library assumes no responsibility for any damage, loss, or theft of exhibited items. All items placed in the Library for exhibit/display are at the owner's risk. Insurance is the responsibility of the individual or group seeking permission to display inside the Library.
- Any damage incurred to Library property from exhibit items is the exhibitor's responsibility.
- The Library reserves the right to deny an organization's or an individual's request if it is deemed inappropriate for general audiences. The Library facilities are public spaces used and viewed by community members of all ages.
- The presence of a particular display in the Library does not indicate that the Library either advocates or endorses the viewpoints of exhibits or exhibitors.
- The Library does not handle any sales of art by exhibitors. The Library does not collect a commission, however, donations are always welcome.
- The exhibitor may not remove exhibit materials for any reason before the exhibit is scheduled to end, including any pieces that the artist may have sold.

PUBLICITY

The Library will send press releases to local media to publicize the exhibit and promote it on the Library's website and social media outlets, provided the following information is received at least 30 days before the exhibit date.

1. Biographical information about the exhibitor
 - a. General background information
 - b. Specific art training – names of schools and art instructors
 - c. Awards – specific name and dates of awards
 - d. Prior exhibits – Name, address, and date of exhibit
 - e. Other information of interest to the public about the style, philosophy, and subject of the exhibit
 - f. Artists statement
 - g. Summary of items to be exhibited