

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
September 26, 2024**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

Present: Janice Brunet-Girone, Makema Edwards-Douglas, Michael Mainiero, Aaron Melnick, Jaclyn Mongelluzzo, Gina Randazzo-Dawkins. Also present were Business Manager Dr. Luis F. Amberths, Jr.; Assistant Supervisor of Accounts Melissa Vanes; members of the Environmental Commission Diane Amico, John Pedersen, Lisa Fleming; and Ellen and Jackie Pedersen

Absent: Suzette DeMarchi, Devon Land, Anthony Lombardo

Update on the rain garden

Members of the Environmental Commission attended the Board meeting to address the Trustees' concerns about the rain garden and its appearance. Diane Amico, Chairperson of the Vineland Environmental Commission, presented handouts to Trustees on the functions and importance of rain gardens. She provided information on rain garden regulations. She told the Trustees the background story of how the gardens came to be and the grants received to install the gardens at the library and the City Hall Annex. Ms. Amico and other members of the Commission discussed the importance of leaving the native plants alone through the winter and maintenance of the garden. The Commission and the Trustees also discussed ideas to make the garden more attractive.

MINUTES

August 22, 2024 – Regular session

On a motion by Ms. Edwards-Douglas, seconded by Mr. Melnick, the Trustees moved to approve the minutes from the Board meeting on September 26, 2024.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Mainiero, seconded by Mr. Melnick, Trustees approved the Financial Reports, including the August 2024 Treasurer's Report, invoices scheduled to be paid in September, the Schedule of Accounts, and approval of purchases.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2024-022 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for October 2024

On a motion by Ms. Edwards-Douglas, seconded by Ms. Mongelluzzo, Trustees approved resolution #2024-022, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for September 2024.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2024-023– Approving payment of expenses to vendors by the City of Vineland for August 2024

On a motion by Mr. Melnick, seconded by Ms. Edwards-Douglas, the Trustees moved to approve Resolution #2024-023, authorizing the City of Vineland to pay expenses to vendors for August 2024.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER
Personnel Committee**

The committee had nothing to report.

Operations/Building and Maintenance Committee

Ms. Edwards-Douglas said the committee met with Ms. Vanes. The topics discussed were the ESL and Spanish Conversation Classes, which will begin in October, the Budget, and Rain Garden.

Budget Committee

The committee had nothing to report.

Solicitor’s Report

Mr. Giebner was absent at the meeting.

Business Manager’s Report

The Trustees received a Business Manager’s report prepared by Dr. Amberths. He told them that the Library continues to be busy and anticipates getting busier once the E-Sports opens. He encouraged the Trustees to attend the FanCon event on October 5 at Veterans Memorial School.

OLD BUSINESS

Approval to use the NJ State Library’s email and website service

Trustees tabled this item of business until the next meeting.

NEW BUSINESS

Presentment and approval of the CY2023 Audit

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet-Girone, Trustees approved the Library’s Audit for CY2023.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Approval to hold a Teen Lock-In on October 25

On a motion by Ms. Brunet-Girone, seconded by Ms. Edwards-Douglas, the Trustees approved the Teen Lock-In after-hours program on October 25 from 6:00 to 10:00 p.m.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2024-024 – Approving the CDBG contract agreement

On a motion by Ms. Mongelluzzo, seconded by Ms. Brunet-Girone, the Trustees approved Resolution #2024-024, approving the contract agreement between the City of Vineland and the Vineland Pubic Library for the Community Development Block Grant.

Assistant Supervisor of Accounts called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Melnick, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

PUBLIC COMMENT

No one from the public was present.

ADJOURNMENT

On a motion by Mr. Mainiero, seconded by Ms. Mongelluzzo, the meeting was adjourned at 6:20 p.m. The motion passed.

*Respectfully submitted by
Melissa Vanes, Assistant Supervisor of Accounts*