

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
December 19, 2025**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

Present: Janice Brunet-Girone, Makema Edwards-Douglas, Devon Land, Michael Mainiero, Aaron Melnick, Gina Randazzo-Dawkins. Also present were Library Counsel Alan Giebner, Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, Administrative Clerk Mary Ann Rada, Friends of the Library President Karen Talarico, and several library staff.

Absent: Suzette DeMarchi, Anthony Lombardo, Jaclyn Mongelluzzo

MINUTES

November 26, 2024 – Regular session

On a motion by Makema Edwards-Douglas, seconded by Ms. Brunet-Girone, the Trustees moved to approve the minutes from the Board meeting on November 26, 2024.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet-Girone, Trustees approved the Financial Reports, including the November 2024 Treasurer's Report, invoices scheduled to be paid in December 2024, the Schedule of Accounts, and approval of purchases.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2024-029 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for January 2025

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet-Girone, Trustees approved resolution #2024-029, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for January 2025.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2024-030– Approving payment of expenses to vendors by the City of Vineland for November 2024

On a motion by Mr. Mainiero, seconded by Ms. DeMarchi, the Trustees moved to approve Resolution #2024-030, authorizing the City of Vineland to pay expenses to vendors for November 2024.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER Personnel Committee

The committee had nothing to report.

Operations/Building and Maintenance Committee

Ms. Edwards-Douglas said the committee met and discussed the items in the library needing repair.

Trustees received reports from the Reference, Circulation, and Children's Departments.

Melissa Vanes prepared a building report. It included a quote from D'Amato for installing an air conditioning unit and a quote from Sieri Mechanical for the annual HVAC maintenance contract.

On a motion by Mr. Melnick, seconded by Mr. Mainiero, the Trustees approved the \$6000 quote from Sieri Mechanical for the annual HVAC maintenance contract.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet-Girone, Trustees approved the quote from D'Amato Inc., Plumbing, Heating, and Cooling, for \$13,489 to install an air conditioning unit in the Esport room.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

Budget Committee

The committee had nothing to report.

Negotiating Committee

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet-Girone, the Trustees approved Resolution 2024-033 authorizing them to enter into an executive session to discuss the collective bargaining agreement. The motion passed.

On a motion by Ms. Randazzo-Dawkins, seconded by Mr. Mainiero, the Trustees moved to return to the regular session of the meeting. The motion passed.

On a motion by Mr. Mainiero, seconded by Mr. Land, the Trustees approved Resolution #2024-034, approving a contract extension agreement between the Board of Trustees of the Vineland Public Library and IBEW Local 210. The agreement extends the current collective bargaining agreement for one year to December 31, 2025, and provides all employees with a 4.5% increase in their base wages.

Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero ABSTAIN: Ms. Brunet-Girone

Solicitor's Report

Mr. Giebner had nothing to report.

Business Manager's Report

Dr. Amberths submitted a Business Manager's report to the Trustees. He informed them of an incident with a patron in which the police needed to be called. He said occurrences like this are why it's essential to have a security guard for the safety of staff and patrons.

OLD BUSINESS

Nomination and election of officers

The following officers were nominated and elected:

President – Michael Mainiero

Vice President – Makema Edwards-Douglas

Secretary – Janice Brunet-Girone

Treasurer – Anthony Lombardo

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

NEW BUSINESS

Approval to increase the Custodial Workers weekly hours

On a motion by Mr. Melnick, seconded by Ms. Brunet-Girone, the Trustees approved increasing the Custodial Workers from 20 to 25 hours per week.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution #2025-031 - Approval of the budget line transfers

On a motion by Ms. Edwards-Douglas, seconded by Ms. Brunet Girone, Trustees approved Resolution #2025-031 approved the proposed budget line transfers.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

Resolution 2025-032 Approval of the CY2025 Budget

On a motion by Mr. Melnick, seconded by Mr. Mainiero, Trustees approved Resolution 2025-032, approving the CY2025 Budget.

Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Ms. Edwards-Douglas, Mr. Land, Mr. Melnick, Ms. Randazzo-Dawkins, and Mr. Mainiero

PUBLIC COMMENT

The trustees moved to open the meeting to public comment on a motion by Mr. Mainiero, seconded by Ms. Randazzo-Dawkins. The motion passed.

Friends of the Library President Karen Talarico invited Trustees to attend the Friends' mini golf fundraiser "Puttin' for the Library." She passed out flyers for the event. On Friday, January 31,

the event will be for adults only. Saturday, February 1, will be open to all ages. She said they are looking for a couple more sponsors.

The Trustees moved to close the public comment session of the meeting on a motion by Mr. Mainiero, seconded by Ms. Randazzo-Dawkins. The motion passed.

ADJOURNMENT

Mr. Mainiero adjourned the meeting at 6:23

*Respectfully submitted by
Mary Ann Rada, Administrative Clerk*