

**VINELAND PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING – MINUTES**  
**April 24, 2025**

Board of Trustees Vice President Makema Edwards-Douglas called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

**ROLL CALL**

**Present:** Suzette DeMarchi, Makema Edwards-Douglas, Dr. Theresa Fabrizio, Jennifer Hainley, and Anthony Lombardo. Also present were Library Counsel Alan Giebner, Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, and Administrative Clerk Mary Ann Rada

**Absent:** Janice Brunet-Girone, Michael Mainiero, Aaron Melnick, and Jaclyn Mongelluzzo.

**MINUTES**

**March 27, 2025 – Regular session**

On a motion by Mr. Lombardo, seconded by Ms. DeMarchi, the Trustees moved to approve the minutes from the Board meeting on March 27, 2025.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

**REPORTS OF ACCOUNTS AND PAYMENTS**

**Approval of Financial Reports**

On a motion by Dr. Fabrizio, seconded by Lombardo, Trustees approved the Financial Reports, including the March 2025 Treasurer's Report, invoices scheduled to be paid in May 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

**Resolution #2025-009 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for May 2025**

On a motion by Ms. Hainley, seconded by Mr. Lombardo, Trustees approved resolution #2025-009, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for May 2025.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

**Resolution #2025-010 – Approving payment of expenses to vendors by the City of Vineland for March 2025**

On a motion by Dr. Fabrizio, seconded by Ms. DeMarchi, the Trustees moved to approve Resolution #2025-010, authorizing the City of Vineland to pay expenses to vendors for March 2025.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER**  
**Personnel Committee**

The committee had nothing to report.

#### **Operations/Building and Maintenance Committee**

The committee had nothing to report.

#### **Budget Committee**

The committee had nothing to report.

#### **Negotiating Committee**

The committee had nothing to report.

#### **Solicitor's Report**

Mr. Giebner said the proposal for the Union contract is due by the end of April. He suggested that the Negotiating Committee meet at the beginning of May to discuss the negotiation. Dr. Amberths would also like the Budget Committee to meet in early May.

#### **Business Manager's Report**

The trustees received a report prepared by Dr. Amberths. Dr. Amberths said the e-sports room will open in mid-May. He answered several questions from the Trustees concerning the operation of e-sports. He said he would be asking for extended hours on Saturdays beginning this summer.

#### **OLD BUSINESS**

##### **Approve hiring the recommended candidates for the part-time Library Associate position**

On a motion by Dr. Fabrizio, seconded by Ms. Hainley, the Trustees approved hiring the recommended candidates for the full-time Library Associate positions.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

#### **NEW BUSINESS**

##### **Resolution 2025-011 Approve Ford-Scott & Associates to perform the 2024 Audit**

On a motion by Mr. Lombardo, seconded by Ms. DeMarchi, Trustees approved Vineland Library's CY2024 Audit to be performed by Ford-Scott & Associates for \$9000.00.

The Administrative Clerk called roll: YEAS: Ms. DeMarchi, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, and Ms. Edwards-Douglas

#### **PUBLIC COMMENT**

The trustees moved to open and close the meeting to public comment on a motion by Mr. Lombardo, seconded by Ms. DeMarchi

The motion passed.

#### **ADJOURNMENT**

The meeting adjourned at 5:45 p.m.

*Respectfully submitted by  
Mary Ann Rada, Administrative Clerk*