

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
February 27, 2025**

Board of Trustees Vice President Makema Edwards-Douglas called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

ROLL CALL

Present: Makema Edwards-Douglas, Dr. Theresa Fabrizio, Anthony Lombardo, Aaron Melnick (via Zoom) Michael Mainiero. Also present were Business Manager Dr. Luis F. Amberths, Jr. and Assistant Supervisor of Accounts Melissa Vanes

Absent: Janice Brunet-Girone, Suzette DeMarchi, Jaclyn Mongelluzzo

MINUTES

December 19, 2024 – Executive session

On a motion by Mr. Mainiero, seconded by Mr. Melnick, the Trustees moved to approve the executive session minutes from the Board meeting on December 19, 2024.

Assistant Supervisor of Accounts called roll: YEAS: Dr. Fabrizio, Mr. Lombardo, Mr. Mainiero, Mr. Melnick, and Ms. Edwards-Douglas

January 25, 2025 – Regular session

On a motion by Mr. Mainiero, seconded by Ms. Melnick, the Trustees moved to approve the minutes from the Board meeting on January 30, 2025.

Assistant Supervisor of Accounts called roll: YEAS: Dr. Fabrizio, Mr. Lombardo, Mr. Mainiero, Mr. Melnick, and Ms. Edwards-Douglas

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Lombardo, seconded by Mr. Mainiero, Trustees approved the Financial Reports, including the January 2024 Treasurer's Report, invoices scheduled to be paid in March 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies.

Assistant Supervisor of Accounts called roll: YEAS: Dr. Fabrizio, Mr. Lombardo, Mr. Mainiero, Mr. Melnick, and Ms. Edwards-Douglas

Resolution #2025-005 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for March 2025

On a motion by Mr. Lombardo, seconded by Mr. Mainiero, Trustees approved resolution #2025-005, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for March 2025.

Assistant Supervisor of Accounts called roll: YEAS: Dr. Fabrizio, Mr. Lombardo, Mr. Mainiero, Mr. Melnick, and Ms. Edwards-Douglas

Resolution #2025-006 – Approving payment of expenses to vendors by the City of Vineland for November 2024

On a motion by Mr. Lombardo, seconded by Mr. Mainiero, the Trustees moved to approve Resolution #2025-006, authorizing the City of Vineland to pay expenses to vendors for January 2025.

Assistant Supervisor of Accounts called roll: YEAS: Dr. Fabrizio, Mr. Lombardo, Mr. Mainiero, Mr. Melnick, and Ms. Edwards-Douglas

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER
Personnel Committee**

The committee had nothing to report.

Operations/Building and Maintenance Committee

Ms. Edwards-Douglas said a meeting was scheduled but was canceled. She said she stopped in to see Dr. Amberths for updates about the Library. They discussed the proposed Library Associate position, the Friends of the Library's mini golf fundraiser, daily operations of the Library, and things Dr. Amberths has implemented. They also talked about E-sports, potential collaborations, and reimagining the space in the Library to accommodate more program opportunities.

Dr. Amberths said a live test of E-sports would be performed the following week.

Budget Committee

The committee had nothing to report.

Negotiating Committee

Nothing new to report.

Solicitor's Report

Mr. Giebner was absent.

Business Manager's Report

Trustees received a monthly report prepared by Dr. Amberths.

NEW BUSINESS

Approval to post and interview for a full-time Library Associate

On a motion by Mr. Mainiero, seconded by Mr. Lombardo, the Trustees approved posting a part-time Security Guard to work 20 hours per week.

Administrative Clerk called roll: YEAS: Ms. DeMarchi, Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, Ms. Randazzo-Dawkins, and Mr. Mainiero

PUBLIC COMMENT

The trustees moved to open and close the meeting to public comment on a motion by Mr. Lombardo, seconded by Mr. Mainiero. The motion passed.

ADJOURNMENT

The trustees moved to adjourn the meeting at 5:35 p.m. on a motion by Mr. Mainiero. The motion passed.

*Respectfully submitted by
Melissa Vanes, Assistant Supervisor of Accounts*