

**VINELAND PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING – MINUTES  
March 27, 2025**

**OATH OF OFFICE**

Library Counsel Alan Giebner swore in Aaron Melnick, who was reappointed, and Jennifer Hainley, a new Trustee.

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

**ROLL CALL**

**Present:** Dr. Theresa Fabrizio, Jennifer Hainley, Anthony Lombardo, Michael Mainiero, Aaron Melnick, and Jaclyn Mongelluzzo. Also present were Library Counsel Alan Giebner, Assistant Supervisor of Accounts Melissa Vanes, and Administrative Clerk Mary Ann Rada

**Absent:** Janice Brunet-Girone, Suzette DeMarchi, Makema Edwards Douglas

**MINUTES**

**February 27, 2025 – Regular session**

On a motion by Mr. Melnick, seconded by Ms. Mongelluzzo, the Trustees moved to approve the minutes from the Board meeting on February 27, 2025.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

**REPORTS OF ACCOUNTS AND PAYMENTS**

**Approval of Financial Reports**

On a motion by Ms. Mongelluzzo, seconded by Dr. Fabrizio, Trustees approved the Financial Reports, including the February 2025 Treasurer's Report, invoices scheduled to be paid in April 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo, and Mr. Mainiero

**Resolution #2025-007 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for April 2025**

On a motion by Mr. Melnick, seconded by Dr. Fabrizio, Trustees approved resolution #2025-007, approving the payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for April 2025.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo, and Mr. Mainiero

**Resolution #2025-008 – Approving payment of expenses to vendors by the City of Vineland for February 2025**

On a motion by Mr. Lombardo, seconded by Ms. Mongelluzzo, the Trustees moved to approve Resolution #2025-008, authorizing the City of Vineland to pay expenses to vendors for February 2025.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

## **UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER**

### **Personnel Committee**

The committee had nothing to report.

### **Operations/Building and Maintenance Committee**

The committee had nothing to report.

### **Budget Committee**

The committee had nothing to report.

### **Negotiating Committee**

Nothing new to report.

### **Solicitor's Report**

Mr. Giebner said he received an email from the Union requesting an extension on the proposal until the end of April. He suggested keeping the negotiating committee the same. Ms. Hainley volunteered to be on the committee. She is replacing Ms. Randazzo-Dawkins. The negotiating committee includes Mr. Melnick, Ms. Hainley, and Ms. Brunet Girone

### **Business Manager's Report**

Trustees received a monthly report prepared by Dr. Amberths. He requests approval to post and interview for a part-time Library Assistant position.

On a motion by Mr. Mainiero, seconded by Mongelluzzo, the Trustees approved posting and interviewing for a part-time Library Assistant to work 25 hours per week.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo, and Mr. Mainiero

## **OLD BUSINESS**

### **Approve hiring the recommended candidate for the full-time Library Associate position**

On a motion by Mr. Mainiero, seconded by Dr. Fabrizio, the Trustees approved hiring the recommended candidate for the full-time Library Associate position.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo, and Mr. Mainiero

### **Approve to move the recommended part-time Library Assistant to a full-time position**

On a motion by Mr. Lombardo, seconded by Ms. Hainley, the Trustees approved moving the recommended Library Assistant from part-time to full-time.

The Administrative Clerk called roll: YEAS: Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, Ms. Mongelluzzo, and Mr. Mainiero

## **NEW BUSINESS**

### **Approval to hold a Teen Lock-In program after-hours**

On a motion by Mr. Lombardo, seconded by Ms. Hainley, Trustees approved the request to hold a Teen Lock-in program after hours at the Library on Friday, May 9, from 6:00 – 10:00 p.m.

The motion passed.

**Approval for the Library to stay open until 4:00 p.m. on Saturday, May 3, for the Friends of the Library book sale and craft show**

On a motion by Mr. Mongelluzzo, seconded by Mr. Melnick, Trustees approved the request to extend the Library's hours to 4:00 p.m. for the Friends of the Library's book sale and craft show.

The motion passed.

**PUBLIC COMMENT**

The trustees moved to open and close the meeting to public comment on a motion by Mr. Lombardo, seconded by Ms. Mongelluzzo.

The motion passed.

**ADJOURNMENT**

The trustees moved to adjourn the meeting at 5:47 p.m. on a motion by Mr. Mainiero. The motion passed.

*Respectfully submitted by*

*Mary Ann Rada, Administrative Clerk*