

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
July 24, 2025**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

ROLL CALL

Present: Janet Brunet-Girone, Dr. Theresa Fabrizio, Jennifer Hainley, Anthony Lombardo, Michael Mainiero, Aaron Melnick. Also present were Library Council Alan Giebner, Business Manager Dr. Luis F. Amberths, Jr., and Administrative Clerk Mary Ann Rada

Absent: Suzette DeMarchi, Makema Edwards-Douglas, Jaclyn Mongelluzzo.

MINUTES

May 22, 2025 – Regular session

On a motion by Mr. Lombardo, seconded by Ms. Hainley, the Trustees moved to approve the minutes from the Board meeting on May 22, 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Melnick, seconded by Dr. Fabrizio, the Trustees approved the Financial Reports, including the May and June 2025 Treasurer's Report, invoices scheduled to be paid in July and August 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-014 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for July 2025

On a motion by Mr. Lombardo, seconded by Mr. Melnick, the Trustees approved resolution #2025-014, approving the City of Vineland's payment of salaries and benefits to Vineland Public Library employees for July 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-015 – Approving payment of expenses to vendors by the City of Vineland for May 2025

On a motion by Mr. Lombardo, seconded by Ms. Hainley, the Trustees moved to approve Resolution #2025-015, authorizing the City of Vineland to pay expenses to vendors for May 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-016 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for August 2025

On a motion by Mr. Lombardo, seconded by Dr. Fabrizio, the Trustees approved resolution #2025-016, approving the City of Vineland's payment of salaries and benefits to Vineland Public Library employees for August 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-017 – Approving payment of expenses to vendors by the City of Vineland for May 2025

On a motion by Mr. Lombardo, seconded by Ms. Hainley, the Trustees moved to approve Resolution #2025-017, authorizing the City of Vineland to pay expenses to vendors for June 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR, AND BUSINESS MANAGER
Personnel Committee**

The committee had nothing to report.

Operations/Building and Maintenance Committee

Trustees received reports from the Children's Department, Reference Department, and the Circulation Department.

Dr. Amberths told Trustees that Helen Cowan Margiotti, Head of the Children's Department, passed away on June 2. Helen was a Children's Librarian for 30 years.

Kelly Reeves has been appointed as Head of the Children's Department.

The committee had nothing to report.

Budget Committee

The committee had nothing to report.

Solicitor's Report

Mr. Giebner had nothing to report.

Business Manager's Report

The trustees received a report prepared by Dr. Amberths.

Dr. Amberths told Trustees that he needed approval to repost the part-time Library Assistant and Custodial Worker job openings.

On a motion by Mr. Mainiero, seconded by Ms. Fabrizio, the Trustees approved reposting the part-time Library Assistant and part-time Custodial Worker positions.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

NEW BUSINESS

Presentment and acceptance of the CY2024 Audit

On a motion by Mr. Mainiero, seconded by Dr. Fabrizio, Trustees accepted the Library's CY24 Audit.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Approve hiring the recommended candidate for part-time Library Assistant

Trustees tabled this business item.

Approval of Friends of the Library's fundraising events

On a motion by Mr. Mainiero, seconded by Ms. Hainley, Trustees approved the following Friends of the Library's fundraising events:

Mini Golf – Friday, January 30 and Saturday, January 31, 2026

Book Sale and Craft Fair – Saturday, May 2, 2026

The motion passed unanimously.

PUBLIC COMMENT

The trustees moved to open and close the meeting to public comment on a motion by Mr. Lombardo, seconded by Mr. Melnick. The motion passed.

ADJOURNMENT

The meeting adjourned at 5:50 p.m.

Respectfully submitted by

Mary Ann Rada, Administrative Clerk