

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
May 22, 2025**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

ROLL CALL

Present: Janet Brunet-Girone, Dr. Theresa Fabrizio, Jennifer Hainley, Anthony Lombardo, Michael Mainiero, Aaron Melnick. Also present were Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, and Administrative Clerk Mary Ann Rada

Absent: Suzette DeMarchi, Makema Edwards-Douglas, Jaclyn Mongelluzzo.

MINUTES

April 24, 2025 – Regular session

On a motion by Mr. Lombardo, seconded by Ms. Brunet-Girone, the Trustees moved to approve the minutes from the Board meeting on April 24, 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Mr. Melnick, seconded by Mr. Lombardo, the Trustees approved the Financial Reports, including the April 2025 Treasurer's Report, invoices scheduled to be paid in June 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-012 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for June 2025

On a motion by Ms. Brunet-Girone, seconded by Dr. Fabrizio, the Trustees approved resolution #2025-012, approving the City of Vineland's payment of salaries and benefits to Vineland Public Library employees for June 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Resolution #2025-013 – Approving payment of expenses to vendors by the City of Vineland for April 2025

On a motion by Mr. Lombardo, seconded by Dr. Fabrizio, the Trustees moved to approve Resolution #2025-012, authorizing the City of Vineland to pay expenses to vendors for April 2025.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER
Personnel Committee**

The committee had nothing to report.

Operations/Building and Maintenance Committee

The committee had nothing to report.

Budget Committee

The committee had nothing to report.

Negotiating Committee

The committee had nothing to report.

Business Manager's Report

The trustees received a report prepared by Dr. Amberths.

Dr. Amberths and Mr. Melnick explained to the Trustees about the Inclusion Coffee Shop, a nonprofit organization that offers employment and volunteer opportunities for individuals with disabilities. It is currently in the planning stage of setting up a shop in the library.

NEW BUSINESS**Approval of extending Saturday hours to 3:00 p.m.**

On a motion by Mr. Lombardo, seconded by Ms. Hainley, Trustees approved extending the Library's Saturday hours to 3:00 p.m. beginning June 14.

The Administrative Clerk called roll: YEAS: Ms. Brunet-Girone, Dr. Fabrizio, Ms. Hainley, Mr. Lombardo, Mr. Melnick, and Mr. Mainiero

Approve hiring the recommended candidate for part-time Custodial Worker

Dr. Amberths extended the job posting until June 4. Trustees agreed to table this agenda item until the next meeting.

Cataloging system upgrade

Dr. Amberths said the library cataloging system will be upgraded. One of the highlights of the new upgrade will be an app.

Appointment to the Operations Committee

Mr. Mainiero appointed Ms. Hainley to the Operations Committee.

PUBLIC COMMENT

The trustees moved to open and close the meeting to public comment on a motion by Mr. Lombardo, seconded by Ms. Hainley. The motion passed.

ADJOURNMENT

The meeting adjourned at 5:43 p.m.

Respectfully submitted by

Mary Ann Rada, Administrative Clerk