

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
November 20, 2025**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

ROLL CALL

Present: Makema Edwards-Douglas, Dr. Theresa Fabrizio, Anthony Lombardo, Michael Mainiero, Jaclyn Mongelluzzo. Also present were Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, and Administrative Clerk Mary Ann Rada

Absent: Janice Brunet-Girone, Suzette DeMarchi, Jennifer Hainley, Aaron Melnick

MINUTES

October 23, 2025 – Regular and Executive sessions

On a motion by Ms. Mongelluzzo, seconded by Dr. Fabrizio, the Trustees approved the minutes of the Board meeting on October 23, 2025.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, and Michael Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

Approval of Financial Reports

On a motion by Ms. Mongelluzzo, seconded by Ms. Edwards-Douglas, the Trustees approved the Financial Reports, including the October 2025 Treasurer's Report, invoices scheduled to be paid in December 2025, the Schedule of Accounts, approval of purchases, and acceptance of donated monies. The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, and Michael Mainiero

Resolution #2025-029 – Approving payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for December 2025

Resolution #2025-030 – Approving payment of expenses to vendors by the City of Vineland for October 2025

On a motion by Mr. Lombardo, seconded by Ms. Edwards-Douglas, the Trustees accepted Resolution #2025-029, approving the City of Vineland's payment of salaries and benefits to Vineland Public Library employees for December 2025, and Resolution #2025-030, authorizing the City of Vineland to pay expenses to Vendors for October 2025

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, and Michael Mainiero

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR, AND BUSINESS MANAGER

Personnel Committee

The Committee had nothing to report.

Operations/Building and Maintenance Committee

Trustees received reports from the Children's Department, Reference Department, and the Circulation Department.

Ms. Vanes presented a quote from Sieri Mechanical for the 2026 HVAC Maintenance Contract.

On a motion by Ms. Edwards-Douglas, seconded by Dr. Fabrizio, Trustees accepted the 2026 HVAC Maintenance Contract from Sieri Mechanical for \$8000.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, and Michael Mainiero

Budget Committee

The Committee had nothing to report.

Solicitor's Report

Dr. Amberths reported that Stephen Barse is the new Solicitor for the Library.

Business Manager's Report

The trustees received a report prepared by Dr. Amberths. Dr. Amberths told Trustees that the Friends and the Foundation are willing to partner for the Library's 50th Anniversary Gala. The Gala will be held on one of the last two Saturdays in September.

NEW BUSINESS

2026 Holiday Calendar, and the 2026 Board of Trustees Meeting Schedule

On a motion by Mr. Mainiero, seconded by Ms. Edwards-Douglas, Trustees approved the 2026 holiday schedule and the 2026 Board of Trustees meeting schedule.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Mr. Lombardo, Ms. Mongelluzzo, and Michael Mainiero

PUBLIC COMMENT

The Trustees moved to open and close the public comment session of the meeting on a motion made by Ms. Lombardo, seconded by Ms. Mongelluzzo. The motion passed.

ADJOURNMENT

The meeting adjourned at 5:38 p.m.

*Respectfully submitted by
Mary Ann Rada, Administrative Clerk*