

VINELAND PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Thursday, March 26, 2026
Agenda

CALL TO ORDER – 5:30 p.m.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE –

SUNSHINE ACT NOTICE – _____ calls the meeting to order at 5:30 pm. Notice of this meeting has been sent to the Office of the City Clerk, The Daily Journal, The Press, Local Vineland Channels and was posted in the library in accordance with The New Jersey Open Public Meetings Act.

ROLL CALL

1. APPROVAL OF MINUTES

- a. January 22, 2026 – regular session*
- b. January 22, 2026 – executive session*

2. REPORT OF ACCOUNTS & PAYMENTS – Melissa Vanes

- a. Presentment of Finance Reports – February and March 2026* (*one vote for items i, ii, iii, iv, iv, v.*)
 - i. December 2025 and, January and February 2026 Treasurer’s Reports*
 - ii. Presentment of invoices to be paid March and April 2026*
 - iii. Schedule of Accounts for February and March 2026*
 - iv. Requests for Approval of Purchases*
 - v. Acceptance of Donations for January and February 2026*
- b. Resolutions # 2026 – 007 and # 2026-012 approval of payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for March and April 2026*
- c. Resolution # 2026 – 008 and #2026-013 approval of payments and expenses to vendors by the City of Vineland for January and February 2026*

3. UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR AND BUSINESS MANAGER

- a. Personnel Committee – Update
- b. Operations/Building and Maintenance Committee – Update
 - i. Children's Department report and programs spreadsheet
 - ii. Reference Department Report
 - iii. Circulation Department Report
- c. Finance Committee – Need to appoint a new committee member
- d. Solicitor’s Report – Mr. Barse
- e. Business Manager’s Report – Dr. Amberths

4. NEW BUSINESS

- a. Nomination of Treasurer

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- b. Resolution 2026-011 approving Ford-Scott & Associates, LLC to audit the Vineland Public Library for the year 2025*
 - c. Approval of holding the Friends of the Library Craft Show and Book Sale on Saturday, May 2, and keeping the library open until 4:00 p.m.*
 - d. Approval of advertising and interviewing for a part-time Library Assistant*
 - e. Approval of promoting a part-time Library Assistant to a part-time Library Associate*
 - f. Approval of advertising for a Librarian 1*
 - g. Approval of using the library after hours for a Teen Lock-In program*
 - h. Resolution designating the Daily Journal and Atlantic City Press to post public notices*
5. **PUBLIC COMMENT** (*5-minute limit per person, 30-minute time limit per session*)
- a. Motion to open the public comment session of the meeting*
 - b. Public Comment
 - c. Motion to close the public comment session of the meeting*
6. **ADJOURN**
Next Meeting April 23, 2026