

**VINELAND PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING – MINUTES**

**January 22, 2026**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the Library in compliance with the Sunshine Law.

**ROLL CALL**

**Present:** Makema Edwards-Douglas, Dr. Theresa Fabrizio, Jennifer Hainley, Michael Mainiero, Aaron Melnick. Also present were Business Manager Dr. Luis F. Amberths, Jr., Assistant Supervisor of Accounts Melissa Vanes, Administrative Clerk Mary Ann Rada, and Library Counsel Stephen Barse  
**Absent:** Janice Brunet-Girone, Suzette DeMarchi, Jaclyn Mongelluzzo

**MINUTES**

**December 18, 2025 – Regular and Executive Session**

On a motion made by Ms. Edwards-Douglas and seconded by Mr. Melnick, Trustees approved the minutes of the regular and executive session of the Board meeting on December 18, 2025.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Michael Mainiero

**REPORTS OF ACCOUNTS AND PAYMENTS**

On a motion made by Mr. Melnick and seconded by Dr. Fabrizio, Trustees approved:

1. Invoices scheduled to be paid in February 2026
2. Schedule of Accounts
3. Purchases
4. Resolution #2026-001 approving the retention of funds by the City of Vineland for payment of salaries and benefits for Vineland Public Library employees for the year 2026\*
5. Resolution # 2026 – 002 approval of payment of salaries and benefits to Vineland Public Library employees by the City of Vineland for February 2026
6. Resolution # 2026 – 003 approval of payments and expenses to vendors by the City of Vineland for December 2025

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Mr. Mainiero

**UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR, AND BUSINESS MANAGER**

**Personnel Committee**

The Committee had nothing to report.

### **Operations/Building and Maintenance Committee**

Trustees received reports from the Children's, Circulation, and Reference Departments.

### **Budget Committee**

The Committee had nothing to report.

### **Solicitor's Report**

Mr. Melnick introduced Mr. Barse who will be serving as the library's solicitor.

### **Business Manager's Report**

Trustees received a Business Manager's report prepared by Dr. Amberths.

### **EXECUTIVE SESSION**

#### **Resolution #2026-004 - Authorizing the Board to go into Executive Session**

On a motion made by Ms. Edwards-Douglas and seconded by Mr. Mainiero, Trustees approved Resolution #2026-004 authorizing the Board to enter executive session to discuss the Collective Bargaining Agreement

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Mr. Mainiero

### **Return to Open Session**

Mr. Mainiero resumed the open session of the meeting at 4:47.

### **NEW BUSINESS**

#### **Resolution # 2026-005 Resolution to continue receiving banking services with Ocean First**

On a motion made by Ms. Hainley, seconded by Dr. Fabrizio, Trustees approved Resolution #2026-005, approving the Library to do banking business with Ocean First for the calendar year 2026, and through January 31, 2027.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Mr. Mainiero

#### **Resolution # 2026-006 – Approving the retention of change bags**

On a motion made by Dr. Fabrizio and seconded by Mr. Melnick, Trustees approved Resolution # 2026-006, approving the continued practice of keeping change bags in the amount of \$100 and \$124; along with \$81.10 to fund the library's register for calendar year 2026.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Mr. Mainiero

#### **Approval of the amended collective bargaining agreement**

On a motion made by Dr. Fabrizio and seconded by Ms. Hainley, the Trustees approved the amendment made to the Collective Bargaining agreement.

The Administrative Clerk called roll: YEAS: Ms. Edwards-Douglas, Dr. Fabrizio, Ms. Hainley, Mr. Melnick, and Mr. Mainiero

**PUBLIC COMMENT**

On a motion made by Ms. Hainley and seconded by Dr. Fabrizio, the Trustees opened and closed the public comment session of the meeting. The motion passed.

**ADJOURNMENT**

The meeting adjourned at 5:50 p.m.

*Respectfully submitted by  
Mary Ann Rada, Administrative Clerk*