

**VINELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING – MINUTES
August 27, 2026**

Board of Trustees President Michael Mainiero called the meeting to order at 5:30 p.m. Notice of this meeting had been sent to the Office of the City Clerk, The Daily Journal, The Press, local Vineland Channels, and posted in the library in compliance with the Sunshine Law.

ROLL CALL

Present: Suzette DeMarchi, Theresa Fabrizio, Jessica Lucena Muniz, Aaron Melnick, Jaclyn Mongelluzzo, Michael Mainiero. Also present were Business Manager Dr. Luis F. Amberths, Jr., Administrative Clerk Mary Ann Rada, and Clerk 2 Natalie Lucena
Absent: Janice Brunet-Girone, Makema Edwards-Douglas, Jennifer Hainley

MINUTES

June 25, 2026 – Regular Session

On a motion made by Mr. Melnick and seconded by Dr. Fabrizio, Trustees approved the minutes of the Board of Trustees meeting on June 25, 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

REPORTS OF ACCOUNTS AND PAYMENTS

On a motion made by Mr. Melnick and seconded by Ms. Demarchi, Trustees approved the following:

1. Treasurer's Reports for June 2026
2. Invoices scheduled to be paid in August 2026
3. Schedule of Accounts for July 2026
4. Request for purchases
5. Presentment and Acceptance of Donations

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

On a motion made by Ms. Lucena-Muniz and seconded by Mr. Mainiero, Trustees approved the following:

1. Treasurer's Reports for July 2026
2. Invoices scheduled to be paid in September 2026
3. Schedule of Accounts for August 2026
4. Request for purchases
5. Presentment and Acceptance of Donations

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Resolution #2026-019 approving the retention of funds by the City of Vineland for payment of salaries and benefits for Vineland Public Library employees for August 2026

On a motion by Dr. Fabrizio, seconded by Ms. Lucena-Muniz, Trustees approved Resolution #2026-019 approving the retention of funds by the City of Vineland to be used for payment of salaries and benefits for Vineland Public Library employees for August 2026

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Resolution # 2026 – 020 approval of payments of expenses to vendors by the City of Vineland for June 2026

On a motion by Ms. Demarchi, seconded by Ms. Mongelluzzo, Trustees approved Resolution #2026-020 for payments of expenses to vendors by the City of Vineland for June 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Resolution #2026-021 approving the retention of funds by the City of Vineland for payment of salaries and benefits for Vineland Public Library employees for September 2026

On a motion by Dr. Fabrizio, seconded by Ms. Mongelluzzo, Trustees approved Resolution #2026-021 approving the retention of funds by the City of Vineland to be used for payment of salaries and benefits for Vineland Public Library employees for September 2026

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Resolution # 2026 – 022 approval of payments of expenses to vendors by the City of Vineland for July 2026

On a motion by Ms. Demarchi, seconded by Ms. Mongelluzzo, Trustees approved Resolution #2026-022 for payments of expenses to vendors by the City of Vineland for July 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

UPDATE FROM TRUSTEE COMMITTEES, SOLICITOR, AND BUSINESS MANAGER

Personnel Committee

No report from the Personnel Committee.

Operations/Building and Maintenance Committee

There was no report.

Finance Committee

No report from the Finance Committee.

Solicitor's Report

Mr. Melnick reported that Stephen Barse is no longer the Library Counsel. The new Library Counsel will be Jeffrey Medio.

Business Manager's Report

Trustees received a report prepared by Dr. Amberths.

NEW BUSINESS

New Library Hours

Trustees discussed the new library hours, and whether the extra hour in the morning is being utilized by patrons. The library will continue to track the patron traffic to see if it is beneficial to be open at 8 am. Trustees will revisit this at their next meeting.

Approval to promote an employee from FT Library Assistant to Clerk 2

On a motion by Mr. Mainiero, seconded by Dr. Fabrizio, Trustees approved the motion to promote a full-time Library Assistant to the title Clerk 2 effective Monday, August 10, 2026. The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Mongelluzzo and Mr. Mainiero; ABSTAINS: Ms. Lucena Muniz, Mr. Melnick

Approval to promote an employee from PT Library Assistant to FT Library Associate

On a motion by Ms. Lucena-Muniz, seconded by Dr. Fabrizio, Trustees approved the motion to promote a part-time Library Assistant to the title full-time Library Associate effective Monday, August 31, 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Approval to promote an employee from PT Library Associate to FT Library Associate

On a motion by Ms. Lucena-Muniz, seconded by Mr. Mainiero, Trustees approved the motion to promote a part-time Library Associate to full-time Library Associate effective Monday, August 31, 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Approval to hire recommended candidate for PT Custodial Worker

On a motion by Mr. Mainiero, seconded by Ms. Lucena-Muniz, Trustees approved the motion to hire the recommended candidate for part-time Custodial Worker.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Approval to promote an employee from PT Library Assistant to FT Library Assistant

On a motion by Ms. Lucena-Muniz, seconded by Mr. Mainiero, Trustees approved the motion to promote a part-time Library Assistant to the title full-time Library Associate effective Monday, August 31, 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Approval of holding a Teen Lock-In after hours

On a motion by Dr. Fabrizio, seconded by Ms. Mongelluzzo, Trustees approved the library to hold a teen lock-in after hours on Friday, October 30, 2026.

The Administrative Clerk called roll: YEAS: Ms. Demarchi, Dr. Fabrizio, Ms. Lucena Muniz, Mr. Melnick, Ms. Mongelluzzo and Mr. Mainiero

Appointment of Nominating Committee

Mr. Mainiero appointed the following Trustees for the nominating committee: Mr. Melnick, Ms. Lucena-Muniz, Ms. Hainley.

PUBLIC COMMENT

On a motion made by Ms. Mongelluzzo and seconded by Dr. Fabrizio, Trustees opened and closed the public comment session. The motion passed.

ADJOURNMENT

The meeting adjourned at 5:57 p.m.

Respectfully submitted by

Natalie Lucena, Clerk 2